

DORANDA COLLEGE RANCHI

Internal Quality Assurance Cell (IQAC)

Submission of
Annual Quality Assurance Report (AQAR)

2010-11



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Submitted by:



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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2010-11

1. Details of the Institution

1.1 Name of the Institution

DORANDA COLLEGE DORANDA

1.2 Address Line 1

OPP. SRI KRISHNA PARK

Address Line 2

NEAR – A.G. MORE, DORANDA

City/Town

RANCHI

State

JHARKHAND

Pin Code

834002

Institution e-mail address

principal.dorandacollege@gmail.com

Contact Nos.

09006490622

Name of the Head of the Institution:

Prof. V. S. Tiwari

Tel. No. with STD Code:

0651-2902800

Mobile:

09006490622

Name of the IQAC Co-ordinator:

Dr. B. K. Mondal

Mobile:

08102619982

IQAC e-mail address:

iqac.dcr@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/36/035 dated 20-05-2005

1.5 Website address:

<http://www.dorandacollege.com>

Web-link of the AQAR:

<http://www.dorandacollege.com/uploads/images/AQAR2010-2011.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	64	2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/05/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*): No

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Vocatioanl Course (BCA, BBA, B.
SC – IT, OMSP, TTM

1.11 Name of the Affiliating University (*for the Colleges*)

RANCHI UNIVERSITY, RANCHI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

07

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others -

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. - International - National - State - Institution Level -

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has been contributing for the qualitative development of the college by initiating student welfare measures, subsequently leading to substantial growth and development of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Plan to constantly upgrade the laboratory with additional equipments	We follow the academic calendar of the university
Plan to introduce skill oriented /vocational courses.	We follow the academic calendar of the university
Plan to upgrade the quality of teaching-learning.	We follow the academic calendar of the university

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Up-gradation of laboratories
- Purchase of curriculum based new books in the library
- Introduction of self financing vocational course

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	19	0	5	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	19		5	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: NA

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Through Ranchi University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	58	40	14	0	

2.2 No. of permanent faculty with Ph.D. 40

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
				1						

2.4 No. of Guest and Visiting faculty and Temporary faculty 12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		5	3
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- UGC Remedial coaching for SC, ST, OBC

2.7 Total No. of actual teaching days during this academic year 164

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop NA

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA III	472	2%	23%	55%		80%
B.SC III	162	0.5%	8%	59%		67.5%
B.COM III	340	1%	32%	55%		88%
VOCATIONAL	85	10%	70%	15%		95%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback from stake holders and periodical scrutinisation of quality parameters

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	12
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	06
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38			
Technical Staff	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC promotes research climate in the institution by encouraging both the faculty members and students to organize Seminars, Workshops, Special Lectures, Training Programs, undertake minor and major projects; participate, present & publish research papers. And invite eminent academicians, researchers and policy makers to the college for interactions.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	3	02
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 IN Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
 organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. Of students participated in NCC events: NA

University level State level

National level International level

3.23 No. Of Awards won in NSS: NA

University level State level

National level International level

3.24 No. Of Awards won in NCC: NA

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="03"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="03"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- National Youth Week
- NSS Summer Mega Camp
- Annual sports, staff cricket match

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.02 acres			
Class rooms	27			
Laboratories	05			
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35674	4986750.0	1761	191770.5	37435	5178520.5
Reference Books						
e-Books						
Journals	20		04		24	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	25	yes	bsnl		02	01	
Added	05	03				01		
Total	30	28				03	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer, Internet access to all vocational students

4.6 Amount spent on maintenance in lakhs:

i) ICT	55000.0
ii) Campus Infrastructure and facilities	75000.0
iii) Equipments	100000.0
iv) Others	
Total:	230000.0

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has played an instrumental role in spreading and enhancing awareness about Student Support Services available in the college. It helps the institution in getting the prospectus updated. The prospectus contains information about the vision and mission of the college, courses of study, fee structure, infrastructural and other facilities, rules and regulations of the college, anti-ragging rules and committees, details of co-curricular activities etc.

5.2 Efforts made by the institution for tracking the progression

Feedback from all the stakeholders and staffs
Personal contact-with ex students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2132			

(b) No. of students outside the state

143

(c) No. of international students

NA

Men	No	%	Women	No	%
	1460	69		672	31

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
826	145	231	400		1602	918	193	302	719		2132

Demand ratio 1:10

Dropout % =5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

To make students get better opportunities and job in future, counselling services are provided by well-educated and qualified personnel from different organizations and IT institutions. Regular career and counselling sessions are organized in the college campus

No. of students benefitted

5.7 Details of campus placement :NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	560	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Opening of departmental library
- Increase in number of books in the library

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To become a centre of excellence in Higher Education. Advancement of learning, knowledge and empowerment of women especially of the under-privileged class.

6.2 Does the Institution has a management Information System

NA

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is followed as prescribed by Ranchi University, Ranchi. The institution decides teaching methodology, internal exams and work order.

6.3.2 Teaching and Learning

Class room discussions, special lectures and workshops

6.3.3 Examination and Evaluation

Regular internal examination

6.3.4 Research and Development

Workshops, seminars, conferences are conducted, Orientation and Refresher programs are attended by faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Yes

6.3.6 Human Resource Management

NA

6.3.7 Faculty and Staff recruitment

NA

6.3.8 Industry Interaction / Collaboration

Students of BCA B. Sc-IT, BBA go for job training / internship in various industries / companies like CCL, AGO, MECON, SAIL, LIC, Usha Martin,

6.3.9 Admission of Students

Merit based admission following a set of rules and procedure prescribed by the institution.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A.G	Yes	R.U
Administrative	Yes	A.G	Yes	R.U

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University ensures timely delivery of question and answer booklets. Examinations are conducted on time in order to maintain the session

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Decisions regarding work plan, routine, infrastructure, dress code and discipline on campus

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Annual meeting where suggestions are sought and Appropriate suggestions are executed in the next academic session

6.13 Development programmes for support staff

No

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nature club activities- Planting trees & No plastic zone, Proper waste disposal and drainage facilities.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College is working towards making the campus, Ecofriendly“with the help of NSS and other units of the Institute.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Computer and Internet access to Vocational Students
- Up-gradation of library and class rooms

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Contribution of books by the outgoing students to the departmental libraries
- Performance Appraisal of Teachers

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Plantation programmes undertaken by NSS and other units of the college from time to time in college campus as well as other localities.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

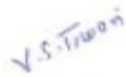
Self appraisal by faculty, Teaching Aids Workshop, Educational Excursion,
100% student feedback, Regular monitoring of students attendance.

Name: Dr. Barun Kumar Mandal



Signature of the Coordinator, IQAC

Name: Prof. V.S. Tiwari



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
