

# DORANDA COLLEGE RANCHI

(A Constituent Unit of Ranchi University, Ranchi)

Internal Quality Assurance Cell (IQAC)

Submission of  
Annual Quality Assurance Report (AQAR)

2011-12



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

**Submitted by:**



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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2011-12

#### 1. Details of the Institution

1.1 Name of the Institution

DORANDA COLLEGE DORANDA

1.2 Address Line 1

OPP. SRI KRISHNA PARK

Address Line 2

NEAR – A.G. MORE, DORANDA

City/Town

RANCHI

State

JHARKHAND

Pin Code

834002

Institution e-mail address

principal.dorandacollege@gmail.com

Contact Nos.

09006490622

Name of the Head of the Institution:

Prof. V. S. Tiwari

Tel. No. with STD Code:

0651-2902800

Mobile:

09006490622

Name of the IQAC Co-ordinator:

Dr. B. K. Mandal

Mobile:

08102619982

IQAC e-mail address:

iqac.dcr@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/36/035 dated 20-05-2005

1.5 Website address:

<http://www.dorandacollege.com>

Web-link of the AQAR:

<http://www.dorandacollege.com/uploads/images/AQAR2011-12.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	64	2005	2010
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/05/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*): No

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Vocatioanl Course (BCA, BBA, B.  
SC – IT, OMSP, TTM)

1.11 Name of the Affiliating University (*for the Colleges*)

RANCHI UNIVERSITY, RANCHI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other ( <i>Specify</i> )	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="10"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="03"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has been contributing for the qualitative development of the college by initiating student welfare measures, subsequently leading to substantial growth and development of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Plans for levelling of the playground for students and staff.	Yes
Plan to issue I Card for students and teachers	Yes
Plan to construct a common room for the students.	Yes

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- Up-gradation of laboratories
- Purchase of curriculum based new books in the library

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	19	0	05	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	19		05	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: NA

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Through Ranchi University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56	40	16	0	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
				2						

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	8	2
Presented papers		02	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Project Assignments , Seminars, Debates, Workshops, Group Discussions

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students



2.11 Course/Programme wise

distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA III	872	0.7%	20%	54%	5%	79%
B.SC III	181	1%	7%	75%	5%	87%
B.COM III	532	1%	25%	58%	3%	86%
VOCATIONAL	113	10%	50%	32%		82%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback from stake holders and periodical scrutinisation of quality parameters

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	05
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	36	02	0	0
Technical Staff	02	0	0	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC promotes research climate in the institution by encouraging both the faculty members and students to organize Seminars, Workshops, Special Lectures, Training Programs, undertake minor and major projects; participate, present & publish research papers. And invite eminent academicians, researchers and policy makers to the college for interactions.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs			9,97,360.00	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	12	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2011-2013	UGC	5,06,600.00	3,28,600.00
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total			5,06,600.00	3,28,600.00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 IN  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
 organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

-

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. Of students participated in NCC events: NA

University level  State level

National level  International level

3.23 No. Of Awards won in NSS: NA

University level  State level

National level  International level

3.24 No. Of Awards won in NCC: NA

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="03"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="05"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Day against Drug Abuse and Illicit trafficking
- Health, Hygiene, Sanitation Camp
- NSS Summer Mega Camp
- Annual sports, staff cricket match

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.02 acres	1.02 acres	HRD	
Class rooms	27	09	HRD	
Laboratories	05	04	HRD	
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Entire administration computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	37435	5178521.0	758	235922.0	38193	5414443.0
Reference Books						
e-Books						
Journals	24		30		54	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	28	yes	bsnl		03	01	
Added								
<b>Total</b>	35	28				03	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer, Internet access to all vocational students, and Staffs

4.6 Amount spent on maintenance in lakhs:

i) ICT	
ii) Campus Infrastructure and facilities	2, 50,000.0
iii) Equipments	27667.0
iv) Others	
<b>Total:</b>	<b>2,77,667.0</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Earn and Learn Scheme, Reservation, Fees Instalments, Differently abled, Skill development program, College Magazine, Remedial Classes, Industrial Visits

#### 5.2 Efforts made by the institution for tracking the progression

Result evaluation, Placements, Research paper writing by Students

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1985	-	-	-

#### (b) No. of students outside the state

200

#### (c) No. of international students

NA

Men	No	%	Women	No	%
	1206	60.8		779	39.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
918	193	302	719	0	2132	473	168	476	868	0	1985

Demand ratio 1:2

Dropout % =2%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries



5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Subject specialization, seminar, aptitude, soft skills, placement counsellor, care club, parents meet, etc.

No. of students benefitted

5.7 Details of campus placement: NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Self-defence session for girls students, woman grievance cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	672	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Increase in number of books in the library

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To be a front runner in providing refined education system to create visionary professionals and entrepreneurs enriched with innovation and leadership through integration of teaching and learning, advancement of knowledge, education and research fostering an equitable and productive growth in the complex global society

**Mission:**

- To empower all the students to lead productive lives and become contributing members of the community by applying their acquired knowledge and skills.
- To be the center of excellence for creating holistic citizens inculcated with ethical, moral and social values in diverse culture

#### 6.2 Does the Institution has a management Information System

Yes, regular feedback analysis through Staff Committee meetings, meetings are held by the Principal along with the Head of Departments and on Staff council level.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Curriculum is followed as prescribed by Ranchi University, Ranchi. The institution decides teaching methodology, internal exams and work order.

##### 6.3.2 Teaching and Learning

Feedback, Remedial Class, Well Stocked Library, ICT, Innovative practices in teaching, seminars

##### 6.3.3 Examination and Evaluation

Regular internal examination

#### 6.3.4 Research and Development

Workshops, seminars, conferences are conducted, Orientation and Refresher programs are attended by faculty.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Laboratories and Library are updated, ICT based instruments and computers are purchased and used. Internet, Wi-Fi, CC TV surveillance services

#### 6.3.6 Human Resource Management

NA

#### 6.3.7 Faculty and Staff recruitment

NA

#### 6.3.8 Industry Interaction / Collaboration

Students of BCA B. Sc-IT, BBA, OMSP, TTM go for job training / internship in various industries / companies like CCL, AGO, MECON, SAIL, LIC, Usha

#### 6.3.9 Admission of Students

Merit based admission following a set of rules and procedure prescribed by the institution.

#### 6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

#### 6.5 Total corpus fund generated

NII

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A.G	Yes	R.U
Administrative	Yes	A.G	Yes	R.U

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University ensures timely delivery of question and answer booklets. Examinations are conducted on time in order to maintain the session

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Decisions regarding work plan, routine, infrastructure, dress code and discipline on campus

6.11 Activities and support from the Alumni Association

Interaction with present students, sharing of knowledge, experience, suggestions, etc

6.12 Activities and support from the Parent – Teacher Association

Regular meetings held, student counselling and problem solving, Parents feedback, Focused on improvement area of students.

6.13 Development programmes for support staff

No

6.14 Initiatives taken by the institution to make the campus eco-friendly

E-Waste Management, Hazardous waste management, Energy Conservation, Water harvesting, (Recycling), Efforts for carbon neutrality, Plantation.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The College is working towards making the campus, Ecofriendly\*\*with the help of NSS and other units of the Institute
- Women grievance Cell, ICT Applications,
- Issue of I-Cards to the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Computer and Internet access to Vocational Students
- Up-gradation of library and class rooms
- Up-gradation of physical infrastructure including the Dress code for vocational students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Practices for Social Change
- Performance Appraisal of Teachers

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation programmes undertaken by NSS and other units of the college from time to time in college campus as well as other localities.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No

## 8. Plans of institution for next year

- Planning to arrange 'Students Conference' to motivate students for research work
- Self appraisal by faculty, Teaching Aids Workshop, Educational Excursion, 100% student feedback, Regular monitoring of students attendance.

Name: Dr. Barun Kumar Mandal



Signature of the Coordinator, IQAC

Name: Prof. V.S. Tiwari



Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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